



BELKNAP COUNTY COMMISSIONERS
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David DeVoy
Chairman
Sanbornton

Hunter Taylor
Vice-Chairman
Alton

Richard Burchell
Clerk
Gilmanton

Commission Meeting Minutes March 2, 2016

In Attendance: Commissioners David DeVoy, Hunter Taylor and Richard Burchell and County Administrator Debra Shackett.

Minutes 2/16/16: M/Taylor, S/Burchell to approve the minutes of 2/16/16. Unanimous. **Motion passed.**

Previously Signed Documents: M/Taylor, S/Burchell to ratify the previously signed documents. Unanimous. **Motion passed.**

Previously Signed Documents

<u>Document Date</u>	<u>Document</u>
2/16/2016	Healthtrust Certificate of Authorizing Resolution
2/18/2016	Payroll Manifest
2/18/2016	A/P Manifest
2/24/2016	Authorized flowers for Rep. Luther's service
2/25/2016	Payroll Manifest
2/25/2016	A/P Manifest
2/25/2016	SEA Letter

Calendar: Commissioner Burchell stated Delegation meeting scheduled for 3/7/16 had been canceled, but the Executive Committee will still meet at 5:45pm.

Sheriff Organizational Review: Commissioner Taylor stated the Sheriff would like to have an outside agency conduct an internal review of the department due to the recent events that have occurred. M/Taylor, S/Burchell to have Administrator Shackett inquire about MRI and Matrix and communicate with the board via email to select a company. Unanimous. **Motion passed.**

Bauen Contracts: M/Burchell, S/Taylor to authorize Commissioner DeVoy to sign the contracts. Unanimous. **Motion passed.**

Transfer Request #2015.64: M/Taylor, S/Burchell to approve transfers request 2015.64. Unanimous. **Motion passed.**

Other: Commissioner Taylor and DeVoy commented on the most recent Delegation meeting. Commissioner Taylor stated that they have reached a tentative agreement with the Corrections Department. Commissioner DeVoy stated non-union employees deserve a raise. Commissioner Burchell stated he would be supportive of non-union employees receiving the same incentive as union employees. M/Taylor, S/Burchell to give all non-union employees a 1.4% cost of living raise effective 4/1/16 and a 3% step increase upon completion of a positive review. Unanimous. **Motion passed.** Interim Nursing Home Administrator informed the Board that an employee of the dietary department passed away last evening. He requested that the flag out front be lowered for a week. M/Taylor, S/Burchell to approve the request and for the County Administrator to arrange for flowers for the service. Unanimous. **Motion passed.**

Adjourn: The meeting adjourned at 10:35 am after the Board had a tour of the nursing home.

Respectfully submitted,



Jamie Ellsworth
Administrative Assistant